

BOARD OF MADISON COUNTY COMMISSIONERS
January 23, 2006 MINUTES

On Monday, January 23, 2006, a meeting of the Board of Madison County Commissioners came to order at 10:00 AM with Commissioners Ted Coffman, David Schulz and Frank Nelson present.

Frank Nelson moved to approve the January 17, 2006, minutes as corrected. David Schulz seconded the motion. All voted aye and the motion carried.

Those people in attendance at the meeting were Doris Fischer, Tom Ramirez, Julie Dewey, Vicki Tilstra, Ralph Hamler, Margie Edsall, Jane Yecny, Frank Ford, Bob Frye, Karen Brown, Jill Steeley, Amy Donovan, Peggy Kaatz, Kelly Leo, Cameron Clark, Bruce Wagner, Vern Veltkamp, and Frank Valgenti.

Housing Plan Contract: Doris Fischer, Planner, met with the Board to discuss a contract for a housing needs assessment. Per recommendation of the Planner, David Schulz moved to approve the Professional Services Contract, dated January 23, 2006, between Madison County and the Human Resource Development Council of District IX, Inc., for the purpose of conducting a housing needs assessment and developing a housing plan utilizing funds awarded to Madison County under the Montana Community Development Block Grant (CDBG). Frank Nelson seconded the motion. All voted aye and the motion carried.

Juvenile Programs: Tom Ramirez, Juvenile Probation, met with the Board to discuss juvenile programs implemented in his department and funding options for these programs. Tom also discussed hiring a part time juvenile probation officer. David Schulz moved to pursue Juvenile Strategy and Accountability Programs utilizing State incentive funds. Frank Nelson seconded the motion. All voted aye and the motion carried. Julie Dewey, Grants, and Vicki Tilstra, Bookkeeping, were present for this portion of the meeting.

Health Inspections: Ralph Hamler, Sanitarian, met with the Board to discuss using an independent contractor to perform some of the food service inspections that are statutorily required by the State Department of Environmental Quality. Funding for these inspections comes from State reimbursement of a percentage of license fees paid by the establishments being inspected. Ralph will check with other Counties regarding contract inspections.

Public Discussion/Joint Administrator Salary: The Board received a call from Randy Cambridge, Joint Administrator of the Ruby Valley Hospital and Tobacco Root Mountains Care Center, regarding the date his salary increase will be implemented after receiving a Montana Nursing Homes Administrator's License. Randy and the Board agreed that his salary increase will be effective as of January 16, 2006, per language in his employment agreement.

Weed Mill Levy Resolution: Margie Edsall, Weed Coordinator, met with the Board to discuss continuing the mill levy for weed control in Madison County. David Schulz moved to approve Resolution 1-2006, calling for an election to continue the mill levy allocation to provide for noxious weed control. Frank Nelson seconded the motion. All voted aye and the motion carried.

Proposed Wage Scale Increase: Margie Edsall, Weed Coordinator, presented the Board with a proposed wage increase for employees in the weed program. Frank Nelson moved to put the weed program wage scale at the attached proposed rate effective until the end of the 2005-2006 fiscal year. David Schulz seconded the motion. Commissioners Coffman and Nelson voted aye. Commissioner Schulz was opposed. The motion carried on a majority vote. Margie and the Board also discussed the plan of work for the upcoming weed season.

Emergency Management: Frank Ford, Director of Emergency Management, Bob Frye, State Disaster and Emergency Services, Jane Yecny, Karen Brown and Jill Steeley, representing the Madison County Local Emergency Planning Committee (LEPC), met with the Board to discuss the future of the Madison County Emergency Management department focusing on services from the department that are essential to the County and need to be budgeted for without expectation of grant funds. Bob Frye discussed changes in funding at the State level. Jane Yecny and Jill Steeley both spoke favorably about Frank's leadership in the LEPC. Also discussed was funding associated with Frank Ford's involvement in the five county consortium.

Grants: Frank Nelson moved to approve the application for Fiscal Year 2005 Citizen's Community Corp grant funds. David Schulz seconded the motion. All voted aye and the motion carried.

Claims: The Board approved claims.

Victims Witness Advocate Grant: Amy Donovan, Victims Witness Advocate, requested that the Board write a letter supporting her efforts in Madison County to accompany her grant application. Frank Nelson moved to support the Victims Witness Advocate grant application and to write a letter of continuing support for the program. David Schulz seconded the motion. All voted aye and the motion carried.

District Board Elections: Peggy Kaatz, Clerk and Recorder, met with the Board to discuss the election process for Conservation District and Fire District board members.

4-H Council Executive Board: Cameron Clark, County Extension Agent, and Kelly Leo, 4-H Council Executive Board, met with the Board to discuss recent changes to the 4-H committees.

Review Insurance Claims: Vern Veltkamp and Frank Valgenti, Veltkamp Agency, and Bruce Wagner, Boulder Administration Services, met with the Board to discuss the current status of the Madison County Health Insurance plan.

Audit Response: David Schulz moved to approve responses to Denning, Downey & Associates for audit findings in Fiscal Year ended June 30, 2005. Frank Nelson seconded the motion. All voted aye and the motion carried.

Surplus Property List: Frank Nelson moved to make Laurie Buyan the Madison County contact person for the Department of Administration, General Services Division, Property and Supply Bureau's, Central Stores and Surplus Property online ordering system. David Schulz seconded the motion. All voted aye and the motion carried.

Resolution of Intent to Create RID: Commissioner Coffman continued this portion of the meeting to Wednesday, January 25, 2006 at 11:00 AM.

Library Board Resignation: Frank Nelson moved to accept the resignation of Paula Gilman from the Madison County Library Board and to advertise to fill the position. David Schulz seconded the motion. All voted aye and the motion carried.

Fish, Wildlife & Parks, Parks Division Director: David Schulz moved to send a letter of support to M. Jeff Hagener, Director of Montana Fish, Wildlife and Parks, recommending Tom Reilly for the position of Parks Division Director. Frank Nelson seconded the motion. All voted aye and the motion carried.

National Forest Counties and Schools Coalition Meeting: The Board discussed the National Forest Counties and Schools Coalition Meeting on April 7, 8 and 9 in Reno, NV.

CDBG Closeout–Alder Wastewater: David Schulz moved to approve the Certification of Completion of Montana Department of Commerce Contract #MT-CDBG-01PE-04 for the Madison County Alder Water and Sewer District. Frank Nelson seconded the motion. All voted aye and the motion carried.

Justice Court Compliance Officer: MaryAnn O'Malley, Justice of the Peace, met with the Board to discuss hiring a Compliance Officer, on a trial basis, to ensure that Justice Court sentences are completed, and if the person should be hired as an employee or on a contract basis. Frank Nelson moved that if Justice Court hires a Compliance Officer, the position should be an employee, not a contract, and be hired on a temporary basis until the end of the current Fiscal Year. David Schulz seconded the motion. All voted aye and the motion carried. MaryAnn also discussed the possibility of increasing the fee for searches of Justice Court records.

Bridge Replacements: The Board discussed bridge replacement priorities in a telephone conversation with Dan McCauley of Great West Engineering.

Voted Mill Levies: The Board discussed the possibility of putting mill levy requests on the ballot for certain departments.

With no further business the meeting was continued to Wednesday, January 25, 2006 at 11:00 AM .

Commissioners' Meeting – January 23, 2006

Wednesday, January 25, 2006

Pintail Ridge RID: Frank Nelson moved to proceed with the petition for a Rural Improvement District at Pintail Ridge (RID 2006-02). David Schulz seconded the motion. All voted aye and the motion carried.

With no further business this portion of the meeting was adjourned at 11:55 AM.

C. Ted Coffman, Chairman
Board of Madison County Commissioners

Date Approved: January 30, 2006
Minutes prepared by:

Laurie Buyan, Administrative Assistant

Peggy Kaatz, Clerk and Recorder, Madison County